

Subject: Office Supply Order

From: Sarah Hutchinson <SHutchinson@ccala.org>

Date: 07/07/2016 08:39 AM

To: Carol Schatz <cschatz@ccala.org>, Elan Shore <Eshore@downtownla.com>, Henna Sherzai <HSherzai@downtownla.com>, Herman Pang <hpang@downtownla.com>, Jeff Chodorow <jchodorow@downtownla.com>, Joan Noble <JNoble@downtownla.com>, Joanne Danganan <JDanganan@ccala.org>, John Howland <jhowland@ccala.org>, Julia Marino <JMarino@downtownla.com>, Kevin Begovich <KBegovich@downtownla.com>, Lena Mulhall <lmulhall@ccala.org>, Marie Rumsey <MRumsey@ccala.org>, Michael Filson <MFilson@downtownla.com>, Nhien Lasky <NLasky@ccala.org>, Nick Griffin <NGriffin@downtownla.com>, Shawn Bratton <sbratton@ccala.org>, Suzanne Holley <SHolley@downtownla.com>

Hello Team,

We will be placing an order for office supplies. If you need anything, please let me know by **10:30 a.m. today** and we will add to the order.

Thanks!

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Sarah Hutchinson

Office Assistant

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Office Supply Order

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